

# Harrow United Church

## Use of Church Application - Church Groups

This form **MUST** be filled out for **ANY** event outside of Sunday worship.

The purpose of this form is to avoid event conflicts and to ensure sharing of information.

**EVENT:**

**DATE OF EVENT:**

**GROUP OR COMMITTEE  
SPONSORING EVENT:**

**CONTACT PERSON:**

**PHONE & EMAIL:**

**PARTS OF CHURCH, EQUIPMENT, AND SERVICES REQUIRED:**

If this is a fundraising event, has the Finance Committee already been consulted and given their approval?

**YES NO**

(If your answer to this part is NO, please make sure you talk to the Finance Committee as soon as possible)

**THIS FORM MUST BE COMPLETED AND SUBMITTED TO THE CHURCH OFFICE AS EARLY AS POSSIBLE IN YOUR PLANNING PROCESS.**

DATE RECEIVED BY OFFICE: \_\_\_\_\_